



## Level II Assessment: Oracle E-Business Suite Change Management Process Review

### Overview:

This level II assessment will review your organization's change management process and provide insight into areas of improvements

### The assessment includes:

1. Review of policies, standards, and procedures related to Oracle EBS Change Management processes
2. Development of self-audit procedures to monitor your organization's Change Management process, including monitoring for unauthorized changes
3. Review of Change Management documentation template
4. Identification of critical forms that should be required to be put through the Change Management process (including forms related to key controls, security, development, and other important setups)
5. Identification of tables / columns that should be audited in order to monitor the Change Management process and protect the integrity of key controls

### Key Activities:

1. Review recommendations from chapters "Change Management Best Practices and their impact on Application Security" and "Developing a Proper Audit Trail for your EBS Environment " in book Oracle E-Business Suite Controls: Application Security Best Practices
2. Review of organization's policies, standards, forms / on-line process related to change management
3. Documents to review or develop – Change Management Policy, Change Management Standards, Change Management Procedures (configuration, development, application security, patch, database security)
4. Review install base and recommend forms that need to be sent through Change Management process (security, development, key controls, etc.)
5. Identification of tables that need to be audited to support the Change Management process and related audit
6. Review of auditing technologies that could be used to provide detailed audit trails via table based auditing (logs or triggers)

7. Review / develop the Change Management audit procedure
8. On-line presentation of results up to 2 hours

**Deliverables:**

1. Chapters “Change Management Best Practices and their impact on Application Security” and “Developing a Proper Audit Trail for your EBS Environment “ in book Oracle E-Business Suite Controls: Application Security Best Practices
2. Change Management Policies, Standards, and Procedures (including Change Management audit procedure) for Oracle EBS
3. List of forms that need to be put through the Change Management process and related tables that need to be audited to support the Change Management audit
4. Report providing recommendations on changes to Change Management process

**Costs:**

Hourly rate for remote services; estimated 80 to 120 hours @ \$180/hour

**Duration:**

Estimated two to three weeks depending on complexity of change management process